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The Organizing Source

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2009 Clutter-Free Tips



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Don't overwhelm yourself by thinking of all the things you have to organize at once. Tackle your organizing project one phase at a time and take pride in your accomplishments.

Alberta Okoro
[Emplayce, LLC](#)
 Orlando, Florida

Things are always coming into your home. Make sure you have a flow going out of your home, too. Remember One In One Out Rule.

Gail Gray
[A Fresh Start Professional Organizing](#)
 Costa Mesa, California

When selling your home declutter and depersonalize for the greatest impact for NO money!

Gail Biers, IRIS
[Rooms Restyled](#)
 Deerfield Beach, Florida

Set a timer for 15 minutes and take 2 bags with you. One for trash and one for donations. See what you can get into those bags in 15 minutes.

Susan Stewart
[Perfectly Placed](#)
 Phoenix, Arizona

Take the last 15 minutes each day to reorganize and plan for the next day's activities.

Natasha Packer
[As You Wish](#)
 Everett, Washington

If it takes less than five minutes, do it now!

Cris Sgrott-Wheedleton
[Organizing Maniacs, LLC](#)
 Ashburn, Virginia

Make it a habit to put items away as soon as you're finished using them. This will keep clutter to a minimum, you'll spend less time straightening up, and you'll know exactly where things are the next time you need them.

Abbey Claire Keusch
[abbey claire professional organizing](#)
 Los Angeles, California

Organizing is something done with you... not to you.

Judith Robin
[Organization by Intropâ](#)
 Mill Valley, California

When you start organizing, start with one small space and finish that space before moving on to the next spot. This could be as simple as the bedside table drawer. Always have a box or bag for Donations - To Sell/Consign - To Throw Away.

Randi Hutton
[the RZ connection](#)
 Westport, Connecticut

Piles are just delayed decisions.

April Welch, CPO
[Simply Organized](#)
 Leavenworth, Washington

When you say no to unimportant things that take your time, you say yes to important things that you want to spend time on.

Stacy Rafalko, CPO-CD
[Organize To Optimize](#)
 Commerce Township, Michigan

Keep a pair of scissors in every major room and in your car. Cut, snip or clip what you need. The rest can be recycled or trashed immediately.

Maureen Nuccitelli
[Harmonious Life Designs](#)
 Watertown, Massachusetts

When traveling, remember to pack a fluorescent brite liner or highlighter ~ useful for marking maps, guidebooks, etc.

Geralin Thomas, CPO-CD
[Metropolitan Organizing, LLC](#)
 Cary, North Carolina

Every room needs a trash can, even the master closet and they can be attractive.

Deborah Zechini
[Order In The House](#)
 Cary, North Carolina

Clean up as you prepare dinner. Wipe the counters and put any dirty dishes and utensils in the dishwasher. When you sit down to eat, the only thing you'll have to do once you've finished eating is clean off the table and stove.

Barbara Fisher
[Creative Interior Specialists LLC](#)
 Fort Collins, Colorado

Over-the-door shoe organizers offer multi-functional storage. Use one to safely house light bulbs, mittens/gloves/scarves or at the back door for last minute needs (hair clips, bandaids, lint roller, etc.)

Angela Murphy
[Organizational Bliss](#)
 The Woodlands, Texas

Get a planner and write it all down. This will allow you to see exactly what can be done in a specified time period as well as give you the opportunity to manually check things off as you complete them, thereby giving you a feeling of accomplishment.

Ingrid Trotman
[A Step Above Organizing Services](#)
 Hamilton, New Jersey

If papers begin to overwhelm, if finances seem complicated, if medical bills and insurance claims are confusing, get help from a loved one or a professional.

Rebecca Eddy
[Eddy & Schein In-Home Administrators for Seniors](#)
 New York, New York

Maintain order in your life by putting things away right after you finished using it! Don't put it off! That way it only takes 30 seconds to keep everything in order and under control.

Marie Sanders
[Ready To Get Organized](#)
 Tampa, Florida

Being organized does NOT mean being perfect. In fact, aim to be "PERFECTLY IMPERFECT" and you'll find yourself enjoying life more than you ever have before!

Michelle Deo
[\[real neat\]](#)
 Georgetown, Kentucky

When creating a new system of order remember to be patient with yourself. It takes time to learn where the new homes are & to grow a habit of using it.

Judy Mauer, BSW
[Creatively Organizing, Judy Mauer](#)
 Largo, Florida

Get Organized!

Ben Benkiran
[Get Organized, Inc.](#)
 Orlando, Florida

Summer is the time to get caught up on home projects. Spend the time wisely, but more importantly, balance work time and play time. Scheduling time to handle life's necessities will allow you more time to spend doing things you really want to do.

John Trosko
[OrganizingLA](#) Beverly Hills, California

Never be afraid to be a beginner. We all have to start somewhere.

Patricia Krebs
[Orderly Oasis Professional Organizers LLC](#)
 Troy, Michigan

A place for everything and everything in its place - that's how you create "A Better Space".

Audrey Cupo
[A BETTER SPACE](#)
 Jamison Bucks County, Pennsylvania

Make your space your art and let it reflect who you are, beautiful!

Penny Love
[Bliss Organizing Inc.](#)
 Pinson, Alabama

As your life changes, get rid of the things that no longer serve you. Make room for what matters most!

Amy Brueske
[Always Organizing](#)
 Santa Rosa, California